**K-12 & Mt. SAC Regional Consortium**

**Steering Committee Minutes**

January 8, 2015

12:30-2:30 p.m.

Mt. San Antonio College, Bldg. 40, Rm 103

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| X | Baldwin Park (John Kerr, Veronica Valenzuela) | X | Charter Oak (Eric Martinez) | X | Mt. San Antonio(Donna Burns, Liza Becker, Madelyn Arballo, Omi Sloan) | X | Walnut Valley(Jose Annicchiarico) |
| X | Bassett (Albert Michel) | X | Covina Valley(Dan Gribbon, Claudia Karnoski)  | X | Pomona (Cheryl Henry) | Partners/guests present:  |
|  | Bonita | X | Hacienda La Puente(Bruce Krall, Matt Smith, Elena Paul)  | X | Rowland (Rocky Bettar) |

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| **Agenda Items** | **Outcomes** |
| Welcome & Agenda Check | Wanda confirmed the date and time of the next meeting a February 12 from 2:00-4:00 |
| Minutes of 12/10/14 | Jose moved and Claudia seconded. Minutes approved as read. |
| Objectives for the day: | 1. Review data tables for accuracy- The group discussed the need to include all funding sources in the apportionment figure for operating costs. Bruce moved and Rocky seconded a motion to use the following formula for determining Maintenance of Capacity. Motion carried unanimously.
* Using the District apportionment figure from Table 1.1B, Column L,
* Add other nonfederal grants
* Add student fees

10% of this figure will be used as the growth figure for implementation of the activities identified in the grant, and the narrative will be adjusted to realign with this new definition of MOC.  John and Veronica will draft a paragraph addressing the need to use student fees to maintain current levels of services and send it to Wanda. Omi will rework the narrative to reflect this change.Omi developed a chart showing each district the amount of their MOC and their 10% growth figure based on this formula. Wanda will email this document to the Steering Committee.Omi will develop a new chart to include the professional development activities from Obj 6 and Wanda will email it to the Steering Committee. Districts will spread the amount of their growth dollars in the chart and return the chart to Wanda by February 6. Wanda will combine the numbers into one chart and place it in the folder labeled “Tables for Steering Committee” in Google Docs. 1. Review unfunded activities and set priorities- This item was tabled until the new spread sheet is completed at the next meeting.
2. Identify first steps for implementation of remaining planning grant monies – A discussion on the use of remaining grant monies followed. The group decided to look into the possibility of hosting a “Roll-Out Conference” for all consortium teachers and administrators from 9:00-3:00 on Friday, March 27 at Pacific Palms in Industry with continental breakfast and lunch provided. Wanda will contact the hotel to check availability and Donna will check with fiscal to find the latest date Districts can submit reimbursement requests.
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| Other issues:Next Steps: |  |

**Next meeting:** Thursday**,** February 12, 2:00-4:00 at Mt. SAC, Bldg 40, Rm 103